

REGULAR MEETING OF THE CITY COUNCIL
CITY OF CALEDONIA, MINNESOTA
Monday, January 28, 2013

CALL TO ORDER: Following due call and notice thereof, Mayor Burns called the meeting to order at 6:00 p.m. in the Council Room, City Hall.

ROLL CALL: Members present: Mayor Robert H. Burns; Council Members: Tom Murphy, DeWayne Schroeder and Randi Vick. Members absent; Bob Lemke. City Staff Present: City Clerk/Administrator: Ted Schoonover and Mike Tornstrom. Guests present: Caledonia Argus reporter Clay Schulte.

AGENDA: will stand as read.

CONSENT AGENDA APPROVAL: Motion by Member Murphy, second by Member Burns to approve the consent agenda, which consisted of the regular meeting minutes from January 14, 2013 and the 2012 Pay Equity Report. All voted in favor and the motion was declared carried.

VISITORS AND COMMUNICATIONS: None.

ADMINISTRATIVE COORDINATOR:

City Clerk/Administrator Schoonover presented the board with an cost estimate to upgrade the city's sanitary sewer system. The new system would allow the operators to access the system via a wireless network, this is another method to monitor and control the city's seven lift stations and adds another layer of protection from a back up. No action was taken and the city will review how it will fund this project in the future.

Schoonover also presented the council with a proposal to replace the lighting in the current water/wastewater plant. He stated that they have received some quotes but they weren't comparable and have asked those businesses to resubmit bids that were comparable.

A price quote was presented to the council for a printer for the water/wastewater department. Motion by Member Vick, second by Mayor Burns to approve the purchase as submitted. Discussion; Member Murphy just wanted to ensure that this was within the budget and no insight should be used during the budgeting process. All voted in favor and the motion was declared carried.

A price quote was presented for the purchase of a new laptop for the electrical department. The current laptop is aged and the CD drive is no longer functional. Motion by Mayor Burns, second by Member Schroeder to approve the purchase of the laptop. Discussion; Member Murphy stated he did not object to the purchase but requested that the enterprise fund budgets be prepared ASAP for the council to review them. All voted in favor and the motion was declared carried.

City Clerk/Administrator Schoonover informed the council that the interim use permit that was issued to Mike Rogish would be expiring soon. He has asked the council for an extension and requested a public hearing to address this matter. Motion by Mayor Burns, second by Member Murphy to set the time and date for February 11, 2013 at 6:00 p.m. All voted in favor and the motion was declared carried.

NEW BUSINESS:

Ambulance Director Mike Tornstrom was present and presented the council with a Vehicle Maintenance Agreement between Tri-City Ambulance and the City of Caledonia. Tornstrom informed the council that this agreement allows the city to have access to vehicle maintenance and support by certified mechanics. They also have the equipment needed to work on the vehicles. The overall consensus of the council was in support of the agreement but wanted City Attorney Murphy to review the document before approval.

Tornstrom asked the council to consider allowing him to pay his EMT's for the required 24 hours of training they are required to take in January. This is a biannual requirement and would be a way to thank the 8 EMT's that would be attending. Tornstrom also wanted to note that we have dropped from sixteen EMT's to eight. This would be a one time benefit and noted that he could use the Community Health Service Grant to offset the costs. Motion by Mayor Burns, second by Member Schroder to reallocate the Community Health Services grant for the payment of eight EMT's to attend the required training for a maximum amount of \$2,688.00. All voted in favor and the motion was declared carried.

Tornstrom also presented the council with a request to modify the current policy on a 3rd person first responder on-call restriction. He stated that currently they can't exceed the 18 hours per week and this creates a scheduling problem and feels it does need to exist. Motion by Mayor Burns, second by Member Murphy to eliminate the current wording in the policy that limits the number of on-call hours for first responders. All voted in favor and the motion was declared carried.

The agenda item regarding hourly wages for the ambulance director and tree and brush site attendant was tabled until we can determine how we can bill Caledonia Township with a sur-charge for services to recoup the annual fees that have yet to be paid.

A Corporate Authority Certificate and Trading Authorization was presented for approval. Administrator Schoonover explained to the council that this is identical to the one previously approved last years, however by striking through certain language in the document makes it null and void regardless of the councils intentions. It was the consensus of the council to present it the City Attorney for review and possibly have the investment banker present it to the council at a future meeting.

The council reviewed the January police rotation and noted that they needed to address some items, such as vehicles left running for hours while at the station, doors being locked at the PD when officers are present. The Mayor said he would convene the committee and work through these and any other issues that have developed.

Mayor Burns stated that the Crescendo Design Agreement have been following behind in their anticipated completion date and are requesting an additional \$10,000 to complete the project. He stated that originally they wanted to charge the city \$120,000 but negotiated it down to \$110,000. He feels it is not entirely their fault and that we should continue on to completion. He also emphasized that the money would be coming from funds raised through the SOS campaign not from the city's general fund. Motion by Mayor Burns, second by Member Murphy to approve the \$10,000 increase to complete the agreement with Crescendo Design. Members Burns, Murphy and Vick voted in favor of the motion, and Member Schroeder voted against it. The motion was declared carried.

City Administrator Schoonover reviewed the employee time sheets for January 7, 2013 – January 20, 2013. No action taken.

The next regular meeting will be on February 11, 2013 at 6:00 p.m.

ADJOURNMENT: There being no further business before the Council, A motion to adjourn was made by Mayor Burns, seconded by Member Vick. All voted in favor and the motion was declared carried to adjourn at 8:15 p.m.

Robert H. Burns

Ted A. Schoonover
Clerk-Administrator